

**Portland Public Schools District 1J, Multnomah County, Oregon
Board of Education's
Health, Safety and Accessibility Committee**

**February 15, 2018
Informal Minutes**

The meeting of the Board's Health, Safety and Accessibility Committee convened on the above date at 8:09 am at the call of Chair Mike Rosen in the Mazama Conference Room of the Blanchard Education Service Center, 501 N. Dixon St., Portland, OR 97227.

There were present:

Board

Julia Brim-Edwards
Mike Rosen
Amy Kohnstamm
Julie Esparza Brown

Staff

Jerry Vincent-Chief Operating Officer
Darren Lee-Heery Project Manager
Scott Peralta-Heery Project Manager
Michael Williams-ACPM Project Manager
Jere High- Director, Maintenance & Operations
Dr. John Burnham-Interim Senior Director of Environmental Health and Safety.
Joe Crelier-Director of Risk Management
Allen Carpenter-Information Technology, Project Manager
Paul Cathcart-Office of School Modernization, Project Manager
Rosanne Powell-Senior Board Manager
David Mayne-Bond Communications Manager

Update Health and Safety Plan

Jerry Vincent stated he is putting master communication plan together and introduced several staff and contractors who are working on health and safety projects. Asbestos abatement will begin at Harriet Tubman next week. They are surveying principals on their security needs.

Mike Williams provided an update on water the status of water remediation, with seven schools complete and then next few groups of schools are in various phases of the bid process. They are working with the Purchasing and Contracting department to streamline the process to get to awarding contracts. They have learned there are unique needs to head start and kindergarten classrooms in that they need to have access to a sink and drinking water in the class. They have learned that schools need to have strong communication on the work being done in their buildings. They are currently in the process of identifying a few sink models that are ADA compliant with a drinking fixture attached. Director Brim-Edwards asked that they ask teachers in those classrooms for their input. John Burnham shared that they are looking at options for partial pipe replacement if needed.

Jere High gave an update on the fire alarm and sprinkler upgrades. He stated they are working through the five year plan to be in compliance with the City of Portland. He shared the prioritization criteria for schools. Director Brim-Edwards asked why it is taking five years. Jere High replied that until now, there was not funding to move faster. There is also the issue of working around a school schedule and staff power. The work should be complete in two to three years. Jere High then gave an update on roof replacements and seismic upgrades. Joe Crelier shared that he now has a fall protection expert on staff.

Darren Lee provided an update on asbestos removal. Joe Crelier stated that there is a database of asbestos material and its condition. They will begin 2018 inspecting existing asbestos and updating the database. Every school will have a book with an asbestos management plan.

Mike Williams provided an update of lead paint remediation happening in schools. They have four painters and one plasterer working on this full time. Paul Cathcart gave overview of the Americans with Disabilities Act (ADA) transition plan. He stated they will be creating a database that will include facility assessments and the budget to address. Jerry Vincent stated that he will ask the Board to approve a transition plan after it has been vetted internally. Director Kohnstamm stated she thought it would be good for Joe Crelier to be involved in a transition plan and how it is compliant. Director Brim-Edwards would like to see a transition plan.

Joe Crelier provided a radon update. He has been part of the State of Oregon's Healthy and Safe Advisory Committee and will be able to put the Annual Radon Plan on the Healthy and Safe Schools webpage by September 1.

Jerry Vincent provided an update on school site security system. Allen Carpenter is working with principals to determine their needs. They have identified eleven sites to start with. Principals would like to have locked doors. Director Brim-Edwards would like to add seismic to the Health and Safety plan, although it was not one of the recommendations by the Bond Stakeholder Advisory Group (BSAG). Director Kohnstamm said the resolution did include seismic in some places. There was discussion on taking advantage of funds available through the Seismic Rehabilitation Grant Program (SRPG).

Director Kohnstamm would like to see an overall plan or strategy that can be made public on the District website. Jerry Vincent stated he would like to have further input from the BSAG. Director Brim-Edwards would like to see an overarching plan that can be made public that includes the components, criteria for prioritizing work, timeframe, sequence and funding sources identified. Jerry Vincent says he has a work plan but he is not ready to share it. Director Brim-Edwards thinks it should be high level. Chair Rosen would like for the committee to see the plan.

Chair Mike Rosen adjourned the meeting at 9:51 am

Submitted by:

Rosanne Powell, Board Manager